

Subject: Council Appointed Committees Remuneration

Staff Report No. CPS-025-24

**Department/
Commission: Corporate Services Commission**

Date: November 6, 2024

Recommendation:

1) That Council receive Report No. CPS-025-24 for information.

Report Highlights

- Council Appointed Committees consist of both Advisory Committees, whose members serve without remuneration, and Quasi-Judicial Committees whose members serve with remuneration
- A survey was conducted to compare the remuneration of Council Appointed Committees and the Public Library Board

1. Purpose:

To analyze the survey findings from neighbouring municipalities regarding remuneration for Council Appointed Committees.

2. Background:

Council Appointed Committees are established each term, to provide advice to Council and staff on focused matters of local interest and importance and provide feedback and recommendations on the Town's programs, policies, services, and initiatives. These committees are established by by-law and may be statutory in nature. For the 2022-2026 Term of Council, the Town currently has three (3) Council Advisory Committees: Accessibility Advisory Committee, Heritage Advisory Committee, and Village of Stouffville Advisory Committee; and two (2) Quasi-Judicial Committees: Committee of Adjustment and the Appeals Committee.

The Town also has a Public Library Board who provides governance of public library services to the residents.

Members of the Council Appointed Committees and Public Library Board serve without remuneration and the public members of the Quasi-Judicial Committees service with remuneration.

At the October 16, 2024, Council Meeting, the following resolution was passed regarding Council-Appointed Committee Remuneration:

WHEREAS Council Appointed Committee’s (CAC) are Committee’s established by Council By-law whose mandate and duties are prescribed by provincial law or municipal By-law, which includes Council Advisory Committee and Quasi-Judicial Committee; and

WHEREAS these Committees have both members of the public and Council who serve on them; and

WHEREAS Quasi-Judicial committee public members receive remuneration per meeting; and

WHEREAS Council Advisory Committees serve without remuneration;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to survey area municipalities on the remuneration for all CACs and report back to Council with a recommendation with regards to the Town’s Committees at the first meeting in November.

3. Analysis:

Staff conducted a survey of neighbouring municipalities with regard to the remuneration of Council Appointed Committees and Public Library Board, as shown in Tables 1 and 2.

Table 1: Remuneration for Council Appointed Committees and Public Library Board – York Region

Municipality	Committee of Adjustment	Appeals Committee	Property Standards Committee	Accessibility Advisory Committee	Heritage Advisory Committee	Public Library Board
Aurora	\$125/mtg (Chair) \$100/mtg (Members)	\$80/mtg	-	\$0	\$0	\$0
East Gwillimbury	\$80/mtg	\$80/mtg	-	\$0	\$0	\$0
Georgina	\$81/mtg	\$40/mtg	-	\$40/mtg	\$40/mtg	\$0
King	\$80/mtg	-	-	\$0	\$0	\$0

Markham	\$3000/year (Chair) \$2500/year (Members) \$100/mtg (all Members)	-	-	-	\$0	\$0
Newmarket	\$100/mtg	-	\$80/mtg	\$100/mtg	\$0	\$0
Richmond Hill	\$175/mtg (Chair) \$150/mtg (Members)	-	\$50/mtg	\$0	\$0	\$0
Vaughan	\$234/mtg (Chair) \$200/mtg (Members)	-	\$60/mtg (Chair) \$50/mtg (Members)	\$0	\$50/mtg	\$0
Whitchurch-Stouffville	\$80/mtg	\$80/mtg	-	\$0	\$0	\$0

Table 2: Remuneration for Council Appointed Committees and Public Library Board – Outside of York Region

Municipality	Committee of Adjustment	Appeals Committee (Property Review / Animal Services)	Accessibility Advisory Committee	Heritage Advisory Committee	Public Library Board
Ajax	\$75/mtg	\$75/mtg	\$65/mtg	\$65/mtg	\$75/mtg
Brock	\$60/mtg	-	\$0	\$0	\$0
Clarington	\$100/mtg	\$55.15/mtg	\$0	\$0	\$0
Pickering	\$150/mtg (Chair) \$140/mtg (Member)	\$50/mtg	\$0	\$0	\$0
Uxbridge	\$25/application (Member) Additional \$50/mtg for the Chair	-	\$0	\$0	\$0
Whitby	\$150/mtg (Chair) \$125/mtg (Members)	\$100/mtg	\$0	\$0	\$0

As the Town recently appointed members of Council to the Committee of Adjustment (COA), Staff inquired with both the City of Kingston and Prince Edward County who have

a similar composition, and determined remuneration is only provided to public members of the COA.

Based on the review of the area municipalities within York and Durham, staff do not believe a change to the current remuneration for CAC's and the library board should occur.

Should Council wish to consider remuneration for CAC's, staff recommend that this be done at the start of the term of Council as opposed to during it. Offering remuneration can impact the quality of applicants that apply given that there would be a financial incentive for members to join the Committee.

4. Options:

4.1 Option A (Recommended)

Staff do not recommend any changes to the remuneration of any Council Appointed Committees or the Public Library Board at this time.

4.2 Option B

Council could direct staff to provide remuneration to Council Appointed Committees and the Public Library Board starting in 2025. Council would need to advise of the amount, and this would need to be captured in the 2025 operating budget.

4.3 Option C

Council could direct staff to include consideration for remuneration when the review of Committee report is brought forward at the start of the next term of Council.

5. Financial Implications:

Any remuneration to CAC's and/or the library board would have an impact on the operating budget.

6. Broader Intergovernmental Impacts and/or Considerations:

None

7. Communication:

The Member Motion that initiated this report was placed on the October 16, 2024 Council agenda and minutes which was published online. This report will be circulated to the Town's Council Appointed Committees and Public Library Board for information.

In addition, staff surveyed area municipalities in both York and Durham Regions to gather information for the report.

8. Alignment with Strategic Plan:

1. Good Governance
Provide Good Governance

9. Attachments:

None

10. Related Reports:

None

Author: Samantha Blakeley, Manager of Legislative Services & Deputy Clerk

For further information on this report, please contact the Department Head: Becky Jamieson, Commissioner of Corporate Services & Town Clerk at 905-640-1900 or 1-855-642-8697 ext. 2224 or via email at becky.jamieson@townofws.ca