



Stouffville

Town of Whitchurch-Stouffville

Council Minutes

June 5, 2024, 1:00 p.m.

Council Chambers

111 Sandiford Drive

Members Present: Mayor Iain Lovatt
Councillor Hugo Kroon
Councillor Maurice Smith
Councillor Keith Acton
Councillor Rick Upton (Electronically)
Councillor Richard Bartley
Councillor Sue Sherban

Staff Present: Sunny Bains, Chief Administrative Officer
Bill Snowball, Fire Chief
Dwayne Tapp, Commissioner, Development Services
Rob Braid, Commissioner, Community Services
Jeremy Harness, Commissioner, Finance/Treasurer
Margaret Wallace, CEO of Whitchurch-Stouffville Public Library
Jack Graziosi, Commissioner, Engineering and Public Works
Claudette Banks, Director, Human Resources
Joshua Silver, Town Solicitor
Glenn Jackson, Corporate Communications Manager
Cassandra Papas, Corporate Communications Supervisor
Monica Beattie, Senior Clerk's Coordinator
Becky Jamieson, Commissioner, Corporate Services and Town Clerk

1. **Call to Order**

Mayor Lovatt called the meeting to order at 1:03 p.m.

2. **Town Land Acknowledgement**

The Town of Whitchurch-Stouffville acknowledges this land is the treaty territory of the Williams Treaty First Nations. It is also the traditional territory of other

Anishinaabeg peoples, the Wendat, and the Haudenosaunee. We also recognize the contributions of all Indigenous peoples to this place and commit to a continued dialogue and greater respect for the land we have come to share. Recognition of the contributions and historic importance of Indigenous peoples must also be clearly and overtly connected to our collective commitment to make the promise and the challenge of Truth and Reconciliation real in our community.

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50.

4. Adoption of Minutes

4.1 Regular Council Meeting Minutes - May 15, 2024

Moved by: Councillor Acton

Seconded by: Councillor Smith

1) That Council adopt the Regular Council Meeting Minutes of May 15, 2024, as circulated.

Carried

5. Recognitions

5.1 2024 Hermes Creative Awards for Outstanding Design in Marketing and Communications - Corporate Communications

CAO Sunny Bains recognized the Corporate Communications team for being awarded with four (4) Hermes Awards for various initiatives. The Association of Marketing and Communication Professionals is an international organization made up of several thousand marketing, communication, advertising, public relations, media production and freelance professions, who administer and judge the Hermes Awards. Judges are industry professionals who look for “companies and individuals whose talent exceeds a high standard of excellence and whose work serves as a benchmark for the industry.” The team was awarded two (2) Platinum Awards.

The first Platinum Award was for the Stouffville Summer 2024 Camps Guide. The 2024 Summer Camps Guide is the 44-page publication designed by Communications in collaboration with Recreation. Outlining all of the Town’s camps at the Leisure Centre, Museum, and 19 on the Park, over 5000 copies were printed and distributed in Town facilities earlier this year. Sunny acknowledged the efforts of Glenn, Cassandra, Michaela, Brandi, Julia, Kira, Katrina, along with the following staff from our Community Services team: Stacey, Claire, Eddie, Krista, Ohan, and Jordan.

The second Platinum Award was for the 12 Days of Cheer: Holiday Campaign, which was a social media and website campaign that ran last November and December highlighting Stouffville's holiday events and programs. The campaign was run on Facebook and Instagram with an accompanying webpage. Sunny congratulated Katrina, Cassandra, and Brandi on this award.

The team was also awarded two (2) Gold Awards. The first Gold Award was received for the "Talk of the Town" Branded Suite of Graphics. The Talk of Town graphics are a set of designs that brands the Town's general messaging on social media platforms, publications and signage. Sunny congratulated Glenn, Cassandra, Kira, and Katrina. The second Gold Award was for the Stouffville 2023 Year in Review. The 32-page publication was published last December and mailed to all address in the municipality. Glenn, Cassandra, Katrina, Brandi, Julia, Michaela, Hayley, Kira, and Dennis, Valeria, Audra, and Susan were acknowledged for their involvement.

5.2 2024 Hermes Creative Awards for Outstanding Design – Adventure Zone – Whitchurch-Stouffville Public Library

CAO Sunny Bains recognized the Whitchurch-Stouffville Public Library for winning the 2024 Hermes Creative Award – Gold Award for outstanding design for the new Library Lendery Adventure Zone. This initiative allows the community to borrow outdoor equipment and gear, including bikes, bike accessories, sporting equipment, outdoor gear, and more. This initiative was made possible by funding received (in full) by the Canada Healthy Communities Initiative Grant received in partnership with the Community Services Commission for the delivery of several community facing initiatives that foster active and healthy living within the Stouffville Community.

This is the second Hermes Award received for the Library. The Gold Award is presented to those entries judged to exceed the high standards of the industry norm. Sunny extended congratulations to the WSPL team, Manager Marcia Friginette, and CEO Margaret Wallace with a shout out to the Facility Team in the Community Services Commission for their support in the program delivery.

5.3 2024 Hermes Creative Awards for Outstanding Documentary – Seniors Street Art of Stouffville Documentary - Latcham Art Centre

CAO Sunny Bains recognized the Latcham Art Centre for winning the 2024 Hermes Creative Award – Gold Award for their outstanding documentary for the Latcham's Street Art Seniors of Stouffville Documentary. This is the first Hermes Award that the Latcham Art Gallery has received. The Street Art Seniors of Stouffville (SASS) Documentary showcases the SASS Program that is designed to engage local seniors in an opportunity to showcase their creativity, learn new skills and build

social connections by transforming a public space with art. This was funded in part by the Stouffville Legacy Fund and the New Horizons for Seniors Program. The Documentary for the program was funded in part by the Stouffville Legacy Fund and subsidized costing from Paradox Pictures.

Sunny congratulated the entire Latcham Art Centre team, Latcham Manager Jennifer Onlock, and CEO Margaret Wallace. Sunny also recognized the support provided from the Facility Team in the Community Services Commission, and Paradox Pictures for this initiative.

5.4 GFOA Budget Award for 2024-2026 Budget Book - Whitchurch-Stouffville Budget Team

CAO Sunny Bains recognized that the Distinguished Budget Presentation Award is the highest form of recognition in governmental budgeting. This prestigious award is granted by the Government Finance Officers Association (GFOA) and represents a significant achievement in the field of public finance. It is awarded to government entities that produce budget documents of the highest quality, reflecting best practices in budgeting and transparency. A panel of independent reviewers completed a thorough examination of the Town's Multi-year Budget document for 2024 that met the stringent criteria set by the GFOA, demonstrating excellence in budget presentation.

Sunny congratulated the Budget and Financial Planning Division: Clayton, Carol, Marina, Andrijana, Cindy, Josie, Lauren, Johnson, Jane, Jondale, and Joan for their hard work, dedication, and expertise in creating a clear, comprehensive, and transparent budget document.

Sunny recognized Glenn and the Communications team who were instrumental in the Town receiving this award. Achieving this recognition highlights our Town's commitment for effective financial planning and accountability.

5.5 YRDSB 2024 Human Rights Ambassador Award - Skylissa Gray

The York Region District School Board "Human Rights Ambassador Award" is a recognition of outstanding secondary school students who have made exceptional contributions to advancing the principles of human rights, equality, diversity, inclusion and/or anti-discrimination in their schools.

Mayor Lovatt and his Council colleagues recognized Skylissa Gray from Stouffville District Secondary School as one of the first recipients of this award.

At SDSS, Skylissa assumed prominent roles in numerous clubs, such as the equity club. She currently serves as president of the Afro-Caribbean Student Alliance. Along with representing the Black caucus as a student, Skylissa also helps to elevate the voices of students. When it comes to

students and even staff, Skylissa is a fierce advocate. Her classmates find drive in her, and she is an obvious leader. Skylissa greatly contributes to making SDSS a more inclusive community because of her activism and activities. Her enthusiasm and generosity shine bright.

6. Presentations

6.1 Introduction of Reeves and Mayors Mural

Glenn introduced the new Whitchurch-Stouffville Reeves and Mayors Mural, a collaborative effort between Corporate Communications and Museum and Heritage Services. This project will go down in Stouffville history as the longest project ever undertaken at the Town. The mural resides in the hallway and is broken down into four different components/panels; the introduction, the Whitchurch Reeves, the Stouffville Reeves, and the Whitchurch-Stouffville Mayors. The production was essentially designing and writing the content for the mural, designing the look for the mural, and the installation of the mural. Glenn acknowledged Kira and Katrina, our graphic designers. Numerous designs were contemplated for this mural and what we see in the hallway today is like a randomized timeline starting in 1850. Glenn thanked Cassandra for the hours she contributed from the colours, the placement of the texts, the alignment of the headshots, the choosing of photos, and the coordinating black and white with colour.

Shannon advised that Museum and Heritage Services, in collaboration with Corporate Communications, worked diligently to ensure historical accuracy for this mural and this project was treated as a micro exhibit. Over the past year, the Museum team scanned original photos, conducted research, and wrote and revised label text with the residents of Stouffville in mind. With a focus on the Reeves and Mayors of Whitchurch-Stouffville, the text was written to provide a glimpse into the past with a focus on the political leaders who helped to shape our community. This micro exhibit serves as a great education piece for residents and community partners that will be coming into Town Hall. Shannon thanked the following museum staff members for their hard work on this project: Krista, Lauren, Mellissa, and Ohan. Shannon also thanked the indigenous consultants from the Odeiwin Foundation and local historian, Fred Robins, who helped with fact checking.

Glenn concluded with a highlight and overview of each of the mural panels.

Moved by: Councillor Upton
Seconded by: Councillor Kroon

That Council receive the presentation from Glenn Jackson and Shannon Jaffer regarding the Introduction of Reeves and Mayors Mural for information.

Carried

7. Deputations

7.1 Diane Ward - Stouffville Resident

Diane Ward provided comments regarding Report No. CS-005-25 and made a number of comments regarding to the tank and poppy project to remember our Veterans.

7.2 Joan Bostock - Stouffville Horticultural Society

Joan Bostock, Stouffville Horticultural Society, provided comments regarding Report No. CS-005-24 and thanked Council for their re-consideration of this matter.

Moved by: Councillor Bartley
Seconded by: Councillor Sherban

That Council receive the deputations from Diane Ward and Joan Bostock, Stouffville Horticultural Society, regarding Report No. CS-005-24 Memorial Park Commemorative Spaces for information.

Carried

8. Consent Agenda

Moved by: Councillor Smith
Seconded by: Councillor Sherban

That Council approve Items 8.3, 8.4, 8.5, 8.6, 8.8, 8.10, and 8.11 on the Consent Agenda and adopt the recommendations contained therein.

Carried

8.3 Report No. CS-006-24 Stouffville Youth Advisory Working Group – Terms of Reference

Moved by: Councillor Smith
Seconded by: Councillor Sherban

1) That Council adopt the Stouffville Youth Advisory Working Group Terms of Reference, as outlined in Attachment 1; and

2) That Council authorize Staff to proceed with the implementation of a Youth Advisory Working Group, with promotion of the Working Group and recruitment beginning in August 2024; and

3) That Council delegate authority to the Commissioner of Community Services to oversee the Working Group, and to work in partnership with other Commissions who may have Town business or projects relevant to youth, both from an advisory perspective and an educational perspective.

Carried

8.4 Report No. DS-025-24 Overview of the Proposed Provincial Planning Statement, April 2024

Moved by: Councillor Smith

Seconded by: Councillor Sherban

1) That Council receive Report No. DS-025-24 for information.

Carried

8.5 Report No. DS-026-24 Heritage Conservation District Plans for Church Street, O'Brien Avenue and Main Street West

Moved by: Councillor Smith

Seconded by: Councillor Sherban

1) That Council pass By-laws 2024-068-DS, 2024-069-DS, and 2024-070-DS designating the Church Street/Village Centre North, Main Street West/Stouffville Junction, and O'Brien Avenue/City Centre South as Heritage Conservation Districts under Part V of the Ontario Heritage Act; and

2) That Council adopt the attached Heritage Conservation District Plans for the Church Street/Village Centre North, Main Street West/Stouffville Junction, and O'Brien Avenue/City Centre South; and

3) That Council pass By-law 2024-065-FI to amend the Fees and Charges By-law removing the fee associated with Heritage Permits; and

4) That Council pass By-law 2024-067-RE to amend the delegation By-law to allow the Manager of Development Planning to make decisions on Heritage Permits for alterations to existing buildings.

Carried

8.6 Report No. EPW-012-24 Road Watch Staff Working Group Update

Moved by: Councillor Smith

Seconded by: Councillor Sherban

- 1) That Council receive Report No. EPW-012-24 for information.

Carried

8.8 Report No. EPW-014-24 Water and Wastewater Master Plan 2024 - Adoption

Moved by: Councillor Smith

Seconded by: Councillor Sherban

- 1) That Council approve the Final Water and Wastewater Master Plan as provided in Attachments 1 through 7; and
- 2) That Council authorize Staff to take the necessary steps to implement the Final Water and Wastewater Master Plan including updates to the Town's Official Plan, Applicable Secondary Plans, and the Development Charge By-law.

Carried

8.10 Report No. FI-006-24 By-law to Establish Rates and Levy Taxes for 2024

Moved by: Councillor Smith

Seconded by: Councillor Sherban

- 1) That Council enact By-law 2024-072-TX being a By-law to establish rates and levy taxes for the Town of Whitchurch-Stouffville for the year 2024.

Carried

8.11 Report No. FI-007-24 By-law to Establish Rates and Levy Taxes for 2024 for the Downtown Stouffville Area

Moved by: Councillor Smith

Seconded by: Councillor Sherban

- 1) That Council enact By-law 2024-073-TX, being a by-law under Section 326 of the Municipal Act to levy this special tax levy upon the properties within the Downtown Stouffville Area.

Carried

9. Action Items Requiring Separate Discussion

9.1 Report No. DS-027-24 Development Charges Deferrals for (Affordable) Purpose-Built Rental Buildings

Moved by: Councillor Sherban

Seconded by: Councillor Kroon

1) That Council direct Staff to report back on the potential for the Town to match York Region's Development Charges Deferrals for (Affordable) and/or Purpose-Built Rental Buildings.

Carried

8.1 Report No. CPS-011-24 Ratepayer Association Policy

Moved by: Councillor Kroon

Seconded by: Councillor Sherban

1) That Council approve the amended Registered Ratepayer Association Policy (AP No. 93), as contained in Attachment No. 1, as amended.

Carried

8.2 Report No. CS-005-24 Memorial Park Commemorative Spaces

Moved by: Councillor Sherban

Seconded by: Councillor Acton

1) That Council direct Staff to leave the Canada 150 garden at its current location at Booth Drive and Park Drive South.

Carried

Moved by: Councillor Sherban

Seconded by: Councillor Acton

1) That Council direct Staff to contact the Department of National Defence to accept receipt of the demilitarized Leopard Tank from the Department of National Defence, and that it be placed at the Whitchurch-Stouffville Museum.

Carried

Moved by: Councillor Sherban

Seconded by: Councillor Bartley

1) That Council direct Staff to return the Cenotaph to Memorial Park in the area north of Burkholder Street and Park Drive (North Pavilion Site).

Carried

8.7 Report No. EPW-013-24 Transportation Master Plan 2024 - Adoption

Moved by: Councillor Upton

Seconded by: Councillor Smith

1) That Council approve the 2024 Transportation Master Plan as provided in Attachments 1 through 6; and

2) That Council authorize Staff to take necessary steps to implement the 2024 Transportation Master Plan including updates to the Town's Official Plan, Applicable Secondary Plans, and the Development Charge By-law.

Carried

8.9 Report No. FES-004-24 WSFES Annual Report

Moved by: Councillor Bartley

Seconded by: Councillor Acton

1) That Council receive Report No. FES-004-24 for information.

Carried

10. Member Motions

10.1 Member Motion from Councillor Upton, re: Limiting Office Use

Moved by: Councillor Upton

Seconded by: Councillor Bartley

WHEREAS the areas located between Albert Street and Park Drive along Main Street are designated as Core Area – Main Street and Core Area – Mixed Use, within the Community of Stouffville, Community Core Area, in the Town of Whitchurch-Stouffville Official Plan; and

WHEREAS the Core Area – Main Street and Core Area – Mixed Use designations recognize the existing community core in the Community of Stouffville along Main Street serving as a major focal point for commercial and community uses and envisioned in the Town's New Official Plan to evolve into a vibrant place to live, shop, work, and play and will be an inviting place to stroll or pause along its entire length, encouraging people to experience it on foot or bicycle; and

WHEREAS there is a strong desire to promote these areas as a pedestrian-friendly destination and vibrant commercial district that focuses on pedestrian oriented uses at-grade; and

WHEREAS prohibiting office uses on the ground floor of properties facing

Main Street, that do not generate pedestrian activity on Main Street, could provide for opportunities for more pedestrian oriented uses that contribute to increase in foot traffic, cycling and consequently increasing the vibrancy and animation of Main Street;

NOW THEREFORE BE IT RESOLVED THAT staff be directed to research and study options for prohibiting office use in the first storey or at grade of a commercial or mixed use building located within 10 metres of the public right-of-way, abutting Main Street within the area between Albert Street and Park Drive, as shown on Schedule 'A' to this motion; and

THAT staff report back to Council with the appropriate recommended actions to these directions.

Carried

10.2 Member Motion from Mayor Lovatt, re: FCM Resolution

Moved by: Councillor Bartley

Seconded by: Councillor Upton

THAT further to the Council Resolution on May 15, 2024, endorsing Mayor Lovatt's nomination for the Federation of Canadian Municipalities (FCM) Board of Directors, be it resolved that the Town of Whitchurch-Stouffville will assume all costs associated with Mayor Iain Lovatt attending FCM's Board of Director and Committee meetings.

Carried

11. By-laws

Moved by: Councillor Acton

Seconded by: Councillor Sherban

That the By-laws, Items 11.1 to 11.10 (inclusive) be approved.

Carried

11.1 2024-065-FI BEING A BY-LAW to amend fees or charges for services or activities provided by the Town of Whitchurch-Stouffville, By-law 2023-143-FI (Schedule F – Service Area: Planning) (DS-026-24).

11.2 2024-066-RD BEING A BY-LAW to provide for the numbering of properties along highways and for affixing numbers to the buildings at 11861 and 12045 McCowan Road.

11.3 2024-067-RE BEING A BY-LAW to amend Delegation By-law 2021-065-RE (Schedule "D") (DS-026-24).

- 11.4 **2024-068-DS BEING A BY-LAW to designate the O'Brien Avenue/Village Centre South Heritage Conservation District and to adopt a Heritage Conservation District Plan regarding same (DS-026-24).**
- 11.5 **2024-069-DS BEING A BY-LAW to designate the West Main Street/Stouffville Junction Heritage Conservation District and to adopt a Heritage Conservation District Plan regarding same (DS-026-24).**
- 11.6 **2024-070-DS BEING A BY-LAW to designate the Church Street/Stouffville Centre Heritage Conservation District and to adopt a Heritage Conservation District Plan regarding same (DS-026-24).**
- 11.7 **2024-071-TR BEING A BY-LAW to amend By-law 2008-147-TR, to regulate traffic in the Town of Whitchurch-Stouffville.**
- 11.8 **2024-072-TX BEING A BY-LAW to establish rates and levy taxes for the Town of Whitchurch-Stouffville for the year 2024 and to provide for the collection thereof and to repeal By-law 2023-142-TX (FI-006-24).**
- 11.9 **2024-073-TX BEING A BY-LAW to establish rates and levy taxes for 2024 for the Downtown Stouffville Area and to repeal By-law 2023-053-TX (FI-007-24).**
- 11.10 **2024-074-DS BEING A BY-LAW to designate certain lands on a registered plan of subdivision as not being subject to Part Lot Control (Block 2, Plan 65M-4777).**

12. New/Other Business

None.

13. Closed Session

Moved by: Councillor Kroon

Seconded by: Councillor Upton

That Council recess into Closed Session at 2:23 p.m. to consider Items 13.1 and 13.2 with the following exception:

- Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (*Municipal Act*, Sec. 239(2)(e)).

Carried

13.1 Report No. CM-005-24 Ontario Land Tribunal Hearing (OLT Case No. OLT-OLT-24-000448) for 5310 & 5322 Aurora Road

13.2 Report No. CM-005-24 GO Station Lease Agreement with Metrolinx

14. Reconvene in Public Session

14.1 Report No. CM-005-24 Ontario Land Tribunal Hearing (OLT Case No. OLT-OLT-24-000448) for 5310 & 5322 Aurora Road

Litigation or potential litigation, including matters before administrative tribunals affecting the municipality of local board (*Municipal Act*, Sec. 239(2)(e)).

Moved by: Councillor Kroon

Seconded by: Councillor Smith

That Council authorize Staff to proceed as directed in Closed Session.

Carried

14.2 Report No. CM-006-24 GO Station Lease Agreement with Metrolinx

Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (*Municipal Act*, Sec. 239(2)(e)).

Moved by: Councillor Bartley

Seconded by: Councillor Acton

That Council authorize Staff to proceed as directed in Closed Session.

Carried

15. Confirmatory By-law

Moved by: Councillor Kroon

Seconded by: Councillor Sherban

That Confirmatory By-law 2024-075-MS be approved.

Carried

16. Adjournment

Moved by: Councillor Bartley

Seconded by: Councillor Sherban

That there being no further business, Council adjourned the meeting at 3:10 p.m.

Carried

Iain Lovatt, Mayor

Becky Jamieson, Clerk