



# Stouffville

## Town of Whitchurch-Stouffville

### Council Minutes

**April 2, 2026, 1:00 p.m.**

**Council Chambers**

**111 Sandiford Drive**

Members Present: Mayor Iain Lovatt  
Councillor Hugo Kroon  
Councillor Maurice Smith  
Councillor Keith Acton  
Councillor Richard Bartley  
Councillor Sue Sherban  
Councillor Rick Upton (Virtually)

Staff Present: Sunny Bains, Chief Administrative Officer  
Jenn Peplinski, Clerk  
Rob Braid, Commissioner, Community Services  
Claudette Banks, Director, Human Resources  
Mike Doyle, Deputy Fire Chief  
Jack Graziosi, Commissioner, Engineering & Public Works  
Jeremy Harness, Commissioner, Finance/Treasurer  
William Snowball, Fire Chief  
Dwayne Tapp, Commissioner, Development of Services  
Margaret Wallace, CEO, Whitchurch-Stouffville Public Library  
Cassandra Papas, Corporate Communications Supervisor  
Steven Medvesky, Council/Committee Coordinator  
Anu Mundahar, Committee Coordinator

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#### 1. **Call to Order**

Mayor Lovatt called the meeting to order at 1:02 p.m.

#### 2. **Town Land Acknowledgement**

The Town of Whitchurch-Stouffville acknowledges this land is the treaty territory of the Williams Treaty First Nations. It is also the traditional territory of other Anishinaabeg peoples, the Wendat, and the Haudenosaunee. We also recognize the contributions of all Indigenous peoples to this place and commit to a

continued dialogue and greater respect for the land we have come to share. Recognition of the contributions and historic importance of Indigenous peoples must also be clearly and overtly connected to our collective commitment to make the promise and the challenge of Truth and Reconciliation real in our community.

**3. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest under *The Municipal Conflict of Interest Act*, R.S.O. 1990, c.M.50.

**4. Adoption of Minutes**

**4.1 Regular Council Minutes - March 11th, 2026**

**Moved by:** Councillor Bartley

**Seconded by:** Councillor Sherban

**OM-2026-070** That the minutes of the March 11th meeting of Council be approved, as presented.

**Carried**

**5. Recognitions**

None.

**6. Presentations**

None.

**7. Deputations**

**7.1 Brandon Gross**

Brandon Gross attended Council and spoke to By-law 2025-070-HU.

**Moved by:** Councillor Kroon

**Seconded by:** Councillor Smith

**OM-2026-071** That Council receive and file the deputation of Brandon Gross, in relation to the By-law 2025-070-HU, being a by-law to regulate the discharge of Firearms and Bows in the Town of Whitchurch-Stouffville.

**Carried**

**8. Consent Agenda**

**Moved by:** Councillor Sherban

**Seconded by:** Councillor Bartley

**OM-2026-072** That Council approves items 8.1 through 8.4 inclusive and adopts the recommendations contained therein.

**Carried**

**8.1 DS-007-26 Site Plan Control By-law Review**

**Moved by:** Councillor Sherban

**Seconded by:** Councillor Bartley

1. That Council receive report DS-007-26 and use the information contained herein to inform the consideration Site Plan Control By-law 2026-024-RE as denoted under item 11.1.

**Carried**

**8.2 DS-008-26 Downtown Heritage Conservation District Update**

**Moved by:** Councillor Sherban

**Seconded by:** Councillor Bartley

1. That Council receive report DS-008-26 for information.

**Carried**

**8.3 FI-004-26 Statement of Remuneration and Expenses for Members of Council and Council Appointed Committees**

**Moved by:** Councillor Sherban

**Seconded by:** Councillor Bartley

1. That Council receive Report FI-004-26 for information.

**Carried**

**8.4 FI-005-26 Water and Wastewater Financial Plan**

**Moved by:** Councillor Sherban

**Seconded by:** Councillor Bartley

1. That Council approve the Water and Wastewater Financial Plan and Rate Study, as presented.

**Carried**

**9. Action Items Requiring Separate Discussion**

None.

**10. Member Motions**

None.

**11. By-laws**

**Moved by:** Councillor Smith

**Seconded by:** Councillor Upton

**OM-2026-073** That By-laws, as listed under items 11.1 to 11.2, be introduced and read a first, second, and third time and be finally passed and that the Mayor and Clerk do sign and seal the same.

**Carried**

**11.1 2026-024-RE Site Plan Control By-law**

BEING A BY-LAW to designate the Town of Whitchurch-Stouffville as a Site Plan Control Area and to require the approval of plans and drawings in certain areas thereof, and repeal By-law 2015-136-SI, as amended.

**11.2 2026-025-LI Short-Term Rental By-law**

BEING A BY-LAW to license, regulate and govern Short-Term Rentals in the Town of Whitchurch-Stouffville and repeal By-law 2024-049-LI, as amended.

**12. New/Other Business**

None.

**13. Closed Session**

**13.1 Closed Meeting Minutes - March 11th, 2026**

**13.2 CM-004-26 Labour Relations**

**13.3 Civic Utility - Verbal Update**

**Moved by:** Councillor Bartley

**Seconded by:** Councillor Kroon

**OM-2026-074** That Council recess into Closed Session to consider item 13.2 and 13.3 under the following exceptions, in accordance with the Municipal Act, 2001:

- 239(2)(d) Labour relations or employee negotiations
- 239(2)(k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**Carried**

**14. Reconvene in Public Session**

Council reconvened the meeting in Council Chambers at 2:03 p.m.

**14.1 Closed Meeting Minutes - March 11th, 2026**

**Moved by:** Councillor Kroon

**Seconded by:** Councillor Upton

**OM-2026-075** That the Closed Meeting Minutes of March 11th, 2026, be approved, as circulated.

**Carried**

**14.2 CM-004-26 Labour Relations**

**Moved by:** Councillor Kroon  
**Seconded by:** Councillor Smith

**OM-2026-076** That Council authorize Staff to proceed as directed in Closed Meeting

**Carried**

**14.3 Civic Utility - Verbal Update**

**Moved by:** Councillor Bartley  
**Seconded by:** Councillor Sherban

**OM-2026-077** That Council authorize Staff to proceed as directed in the Closed Meeting.

**Carried**

**15. Confirmatory By-law**

**15.1 Confirmatory By-law 2026-026-MS**

**Moved by:** Councillor Upton  
**Seconded by:** Councillor Smith

**OM-2026-078** That Confirmatory By-law 2026-026-MS, be introduced and read a first, second, and third time and be finally passed and that the Mayor and Clerk do sign and seal the same.

**Carried**

**16. Adjournment**

**Moved by:** Councillor Acton  
**Seconded by:** Councillor Sherban

**OM-2026-079** That there being no further business, the meeting adjourn at 2:05 p.m.

**Carried**

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Iain Lovatt, Mayor

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Jenn Peplinski, Clerk