

THE CORPORATION OF THE TOWN OF WHITCHURCH-STOUFFVILLE

BY-LAW NUMBER 2025-030-RE

BEING A BY-LAW to amend Administrative
Monetary Penalty System By-law 2024-039-RE.

WHEREAS Section 434.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the “*Municipal Act*”) authorizes the Town to require a Person, subject to such conditions as the municipality considers appropriate, to pay an Administrative Penalty if the municipality is satisfied that the Person has failed to comply with a by-law of the municipality passed under the *Municipal Act*;

WHEREAS on April 17, 2024, Council enacted By-law 2024-039-RE being a by-law to establish an Administrative Monetary Penalty System for violations of designated by-laws within the Town of Whitchurch-Stouffville; and

WHEREAS Council deems it appropriate to amend the Administrative Monetary Penalty System By-law 2024-039-RE.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF WHITCHURCH-STOUFFVILLE ENACTS AS FOLLOWS:

1. By-law 2024-039-RE is hereby amended by deleting section 14.4 and replacing it with the following new section 14.4:

14.4 Where an Administrative Penalty and any applicable Administrative Fees are not paid within 15 days after the date that it becomes due and payable, the Town:

 - a) may, for any Contravention respecting the parking, standing or stopping of vehicles, notify the Ontario Ministry of Transportation or the Ministry of the Attorney General (the “Ministry”) of the default after sixty (60) days, at which time the Ministry shall not validate the permit of the Person named in the notice of default nor issue a new permit to the Person until the Administrative Penalty and any applicable Administrative Fees for contraventions are paid to the Town; and/or
 - b) shall deem the outstanding amount for any Contravention to be unpaid taxes and shall add the amount to the tax roll for any property for which all of the owners are responsible for paying the Administrative Penalty, and collect it in the same manner as municipal taxes.
2. That the tables listed in Schedule ‘A’ of this By-law be added to Schedule ‘A’ of the Administrative Monetary Penalty System By-law 2024-039-RE; and
3. That the remainder of Schedule ‘A’ of the Administrative Monetary Penalty System By-law 2024-039-RE remain unchanged; and
4. That this By-law shall come into force and effect on the date of its passing.

READ a first and second time this 16th day of April, 2025.

READ a third time and passed this 16th day of April, 2025.

Iain Lovatt, Mayor

Becky Jamieson, Clerk

Schedule A

Designated Provisions for Animal Services By-law 2025-031-RE					
COLUMN 1 Item #	COLUMN 2 Provisions of Designated By-law	COLUMN 3 Short Form Wording	COLUMN 4 1 st Offence Set Penalty	COLUMN 5 2 nd Offence Set Penalty	COLUMN 6 3 rd Offence Set Penalty
1.	Section 2.1	Fail to Purchase License for Dog	\$300	\$400	\$600
2.	Section 2.7	Fail to keep License Tag on Dog	\$300	\$400	\$600
3.	Section 2.9	Remove License Tag from Dog without Consent	\$300	\$400	\$600
4.	Section 2.12	Use License Tag on Dog other than Dog it was issued to	\$300	\$400	\$600
5.	Section 3.1	Keep more than Four (4) Dogs where Prohibited	\$300	\$400	\$600
6.	Section 3.2	Exceed six (6) Animals where Prohibited	\$300	\$400	\$600
7.	Section 3.3	Allow Domestic Animal to Run at Large Without Consent	\$400	\$500	\$700
8.	Section 3.6	Fail to deliver Domestic animal to Animal Services Officer or the Town's Animal Shelter	\$400	\$500	\$700
9.	Section 3.7	Fail to pay charges for impounded Animal	\$300	\$400	\$600
10.	Section 3.8	Fail to remove and dispose of Dog excrement on Private or Public Property	\$400	\$500	\$700
11.	Section 3.9	Fail to and dispose of Dog excrement on a regular basis	\$400	\$500	\$700
12.	Section 3.10	Allow Dog to make or cause noise likely to disturb or that constitutes a public nuisance	\$400	\$500	\$700
13.	Section 3.11	Allow Domestic Animal to Trespass on private property.	\$400	\$500	\$700
14.	Section 3.12	Keep Domestic animal tethered on chain, rope, or restraining device less than 3 meters	\$300	\$400	\$600
15.	Section 3.13	Leave Domestic Animal tethered or tied on public property	\$300	\$400	\$600
16.	Section 3.14	Leave Domestic Animal unattended tethered or tied on public premises	\$300	\$400	\$600
17.	Section 3.15	Fail to ensure Animal has movement and will not suffer	\$300	\$400	\$600
18.	Section 3.16	Keep or harbour Pigeon where prohibited	\$300	\$400	\$600
19.	Section 3.17	Fail to Keep Pigeon enclosed within coop	\$300	\$400	\$600
20.	Section 3.19	Permit or Allow Dog to Bite or Attack a person or Domestic Animal	\$600	\$700	\$900
21.	Section 3.20	Keep Small Livestock Animal where prohibited	\$400	\$500	\$700
22.	Section 3.21	Keep Large Livestock Animal where prohibited	\$600	\$700	\$900
23.	Section 3.22	Allow Small Livestock Animal to Run at Large without consent	\$300	\$400	\$600

24.	Section 3.23	Allow Large Livestock Animal to Run at Large without consent	\$600	\$700	\$900
25.	Section 3.24	Allow Small Livestock Animal to Trespass on private property	\$300	\$400	\$600
26.	Section 3.25	Allow Large Livestock Animal to Trespass on private property	\$600	\$700	\$900
27.	Section 3.26	Fail to Comply with Rules as posted at leash-free dog park	\$300	\$400	\$600
28.	Section 5.3 (a)	Fail to keep Dangerous Dog as required on Premises	\$1,000	\$1,000	\$1,000
29.	Section 5.3 (b) (i)	Fail to ensure Dangerous Dog is on Leash	\$1,000	\$1,000	\$1,000
30.	Section 5.3 (b) (ii)	Fail to ensure Muzzle is on Dangerous Dog	\$1,000	\$1,000	\$1,000
31.	Section 5.3 (b) (iii)	Fail to ensure Dangerous Dog is controlled by person 16 years old	\$1,000	\$1,000	\$1,000
32.	Section 5.3 (b) (iv)	Fail to implant microchip in Dangerous Dog	\$1,000	\$1,000	\$1,000
33.	Section 5.3 (b) (iv)	Fail to register microchip of Dangerous Dog with Manager or Supervisor	\$1,000	\$1,000	\$1,000
34.	Section 5.3 (b) (v)	Fail to notify Manager or Supervisor of transferred Dangerous Dog ownership.	\$1,000	\$1,000	\$1,000
35.	Section 5.3 (b) (vi)	Fail to notify Manager or Supervisor of change in residency of Dangerous Dog	\$1,000	\$1,000	\$1,000
36.	Section 5.3 (b) (vii)	Fail to notify Manager or Supervisor of destruction of Dangerous Dog	\$1,000	\$1,000	\$1,000
37.	Section 5.5	Fail to Comply with an Order to Muzzle	\$1,000	\$1,000	\$1,000
38.	Section 5.6	Fail to release custody of Dangerous Dog to Animal Services Officer	\$1,000	\$1,000	\$1,000
39.	Section 6.1	Keep prohibited Animal as Domestic Animal	\$400	\$500	\$700
40.	Section 7.1	Feed Wild Animal or Leave food or attractants out to attract or for access for Wild Animal or feral Domestic Animal	\$300	\$400	\$600
41.	Section 8.1	Leave leg or foothold trap	\$500	\$600	\$800
42.	Section 8.2	Capture Animal by leg or foot hold trap	\$500	\$600	\$800
43.	Section 11.10	Fail to comply with notice or order	\$500	\$600	\$800
44.	Section 11.11	Provide false information or give false statement	\$500	\$600	\$800
45.	Section 11.12	Hinder, obstruct or attempt to hinder or obstruct	\$500	\$600	\$800

Designated Provisions for Clean Yards By-law 2016-068-RE					
COLUMN 1 Item #	COLUMN 2 Provisions of Designated By-law	COLUMN 3 Short Form Wording	COLUMN 4 1 st Offence Set Penalty	COLUMN 5 2 nd Offence Set Penalty	COLUMN 6 3 rd Offence Set Penalty
1.	Section 2.1	Fail to keep vegetation in yard clean and cleared.	\$250	\$350	\$550
2.	Section 2.4 (a)	Fail to keep lawn, shrubs, vines, hedges, bushes, or vegetation trimmed and tidy.	\$250	\$350	\$550
3.	Section 2.4 (b)	Fail to prevent overgrown vegetation that affects safety, visibility, public passage, or obstructs hydrants, water valves, or vehicle traffic.	\$250	\$350	\$550
4.	Section 2.4 (c)	Fail to eliminate heavy undergrowth in the yard.	\$250	\$350	\$550
5.	Section 2.4 (d)	Fail to cultivate or cover the yard to prevent soil erosion.	\$250	\$350	\$550
6.	Section 2.4 (e)	Fail to remove or prune dead, diseased, decayed, or damaged trees or plants to prevent unsafe conditions or property damage.	\$250	\$350	\$550
7.	Section 3.1 (a)	Fail to keep land free of refuse and waste.	\$250	\$350	\$550
8.	Section 3.1 (b)	Fail to keep land free of infestations.	\$250	\$350	\$550
9.	Section 3.1 (c)	Fail to keep land free of unsafe or unsightly wood, debris, objects, or material accumulations.	\$250	\$350	\$550
10.	Section 3.1 (d)	Fail to keep land free of unlicensed or derelict vehicle(s), trailer(s), machine(ry), or parts.	\$250	\$350	\$550
11.	Section 3.2	Fail to store waste in a lidded container outdoors or in the front yard of a residential property.	\$250	\$350	\$550
12.	Section 3.3 (a)	Fail to ensure bin or container is equipped with cover or device.	\$250	\$350	\$550
13.	Section 3.3 (b)	Fail to ensure bin or container is enough to contain waste between collections.	\$250	\$350	\$550
14.	Section 3.3 (c)	Fail to ensure bin or container is not overfilled.	\$250	\$350	\$550
15.	Section 3.5	Deposit garbage, refuse or waste on a yard.	\$250	\$350	\$550
16.	Section 4.1	Fail to maintain yard to prevent dust or dirt from spreading to neighboring properties.	\$250	\$350	\$550
17.	Section 5.1	Throw, place or deposit litter or waste on public or private land.	\$500	\$600	\$800
18.	Section 5.2	Throw, place or deposit litter or waste on highway.	\$500	\$600	\$800
19.	Section 7.1	Fail to maintain swimming pool, hot tub, wading pool or artificial pond in good repair and working condition.	\$250	\$350	\$550
20.	Section 7.3	Permit standing water on yard for period exceeding 3 days.	\$250	\$350	\$550
21.	Section 7.4	Fail to remove or dispose of standing water on the property.	\$250	\$350	\$550
22.	Section 8.1	Fail to discharge sewage or organic waste into the municipal	\$250	\$350	\$550

		sewage system or dispose of it according to local health regulations.			
23.	Section 8.2	Cause or permit sewage to be discharged on ground.	\$250	\$350	\$550
24.	Section 9.1	Fail to grade and maintain property to prevent water ponding, unsafe conditions, or environmental harm.	\$250	\$350	\$550
25.	Section 9.2	Fail to ensure storm water run-off is contained within property until absorbed by soil or drained to swale, watercourse or storm sewer.	\$250	\$350	\$550
26.	Section 9.3	Fail to install drainage where surface water excessively ponds.	\$250	\$350	\$550
27.	Section 9.4	Fail to ensure filled, graded, re-graded or altered property does not change surface drainage pattern or create storm water run-off on adjacent property.	\$250	\$350	\$550
28.	Section 9.5 (a)	Fail to ensure roof drainage, stormwater, or discharge from pools, hot tubs, or sump pumps is directed to prevent ponding or water entering the basement or cellar.	\$250	\$350	\$550
29.	Section 9.5 (b)	Fail to ensure roof drainage, stormwater, or discharge from pools, hot tubs, or sump pumps is not directed onto walkways, boulevards, stairs, or adjacent land.	\$250	\$350	\$550
30.	Section 9.5 (c)	Fail to ensure roof drainage, stormwater, or discharge from pools, hot tubs, or sump pumps is dechlorinated before entering the storm sewer.	\$250	\$350	\$550
31.	Section 9.6	Fail to keep private drain operational and in good repair.	\$250	\$350	\$550
32.	Section 9.7	Obstruct or permit the obstruction of private drain.	\$250	\$350	\$550
33.	Section 9.8	Obstruct or permit obstruction of watercourse.	\$250	\$350	\$550
34.	Section 10.1 (a)	Fail to secure well, cistern, cesspool, privy vault, pit, or excavation with a fence and warning signs.	\$250	\$350	\$550
35.	Section 10.1 (b)	Fail to seal or secure well, cistern, cesspool, privy vault, pit, or excavation with a fence, cover, or other means.	\$250	\$350	\$550
36.	Section 11.1	Place, cause or permit graffiti to be placed on building.	\$400	\$500	\$700
37.	Section 11.2	Fail to keep building free of graffiti.	\$250	\$350	\$550
38.	Section 12.1	Fail to remove snow or ice from roof(s) or eave(s) of building(s) that poses hazard to persons or property.	\$250	\$350	\$550
39.	Section 14.10	Fail to comply with a Notice or Order.	\$500	\$600	\$800
40.	Section 14.11	Provide false information or give a false statement to an officer, employee or agent.	\$500	\$600	\$800

41.	Section 14.12	Hinder or obstruct an officer, employee or agent.	\$500	\$600	\$800
-----	------------------	--	-------	-------	-------

Designated Provisions for Fireworks By-law 2025-024-FR					
COLUMN 1 Item #	COLUMN 2 Provisions of Designated By-law	COLUMN 3 Short Form Wording	COLUMN 4 1 st Offence Set Penalty	COLUMN 5 2 nd Offence Set Penalty	COLUMN 6 3 rd Offence Set Penalty
1.	2.1	Sell or offer for sale any Fireworks	\$500	\$800	\$1,000
2.	3.1	Set off Family Fireworks on any day during the year.	\$500	\$800	\$1,000
3.	4.1	Set off or hold a display of Display Fireworks without a Permit.	\$500	\$800	\$1,000
4.	4.2	Set off or hold Display Fireworks at a date, time or site other than specified in the Permit.	\$500	\$800	\$1,000
5.	4.3	Set off or hold a display of Display Fireworks without written permission of the owner.	\$500	\$800	\$1,000
6.	4.4	Fail to permit inspection of Display Fireworks.	\$500	\$800	\$1,000
7.	4.5	Set off Display Fireworks without valid Fireworks Supervisor's Card.	\$500	\$800	\$1,000
8.	4.6	Fail to have Fireworks Supervisor present during set up, firing, or clean up of Display Fireworks.	\$500	\$800	\$1,000
9.	4.7	Set off Display Fireworks inside or on any building, structure or motor vehicle.	\$500	\$800	\$1,000
10.	4.8	Set off Display Fireworks within 300 metres of inflammable substances.	\$500	\$800	\$1,000
11.	4.9	Set off Display Fireworks within 150 metres of nursing home, hospital, home for the aged.	\$500	\$800	\$1,000
12.	4.10	Set off Display Fireworks within 150 metres of church or school without prior permission.	\$500	\$800	\$1,000
13.	4.11	Set off Display Fireworks in a manner that creates nuisance, unsafe condition, danger, risk of injury or damage.	\$500	\$800	\$1,000
14.	4.12(a)	Fail to supervise display of Display Fireworks.	\$500	\$800	\$1,000
15.	4.12(b)	Fail to provide and maintain extinguishing equipment.	\$500	\$800	\$1,000
16.	4.12(c)	Fail to comply with the provisions of legislation and Display Fireworks Manual.	\$500	\$800	\$1,000
17.	4.12(d)	Fail to remove debris and unused Fireworks from site.	\$500	\$800	\$1,000
18.	4.12(e)	Fail to observe any condition specified by the Fire Chief.	\$500	\$800	\$1,000
19.	4.13	Discharge Display Fireworks in a manner that does not comply with the conditions of the Permit.	\$500	\$800	\$1,000
20.	4.14	Fail to produce Permit for Display Fireworks when directed to do so by Fire Chief.	\$500	\$800	\$1,000
21.	5.1	Set off or hold a display of Pyrotechnic Special Effect Fireworks without a Permit.	\$500	\$800	\$1,000

22.	5.2(a)	Fail to supervise display of Pyrotechnic Special Effects Fireworks.	\$500	\$800	\$1,000
23.	5.2(b)	Fail to provide and maintain extinguishing equipment.	\$500	\$800	\$1,000
24.	5.2(c)	Fail to comply with the provisions of legislation and Pyrotechnic Special Effects Manual.	\$500	\$800	\$1,000
25.	5.2(d)	Fail to remove debris and unused Fireworks from site.	\$500	\$800	\$1,000
26.	5.2(e)	Fail to observe any condition specified by the Fire Chief.	\$500	\$800	\$1,000
27.	5.3	Discharge Pyrotechnic Special Effect Fireworks in a manner that does not comply with the conditions of the Permit.	\$500	\$800	\$1,000
28.	5.4	Fail to produce Permit for Pyrotechnic Special Effect Fireworks when directed to do so by Fire Chief.	\$500	\$800	\$1,000