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**Subject:** 2024 Statement of Remuneration and Expenses for Members of Council and Council Appointed Committees

**Staff Report No.** FI-001-25

**Department/  
Commission:** Finance Services Commission

**Date:** March 19, 2025

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**Recommendation:**

1) That Council receive Report FI-001-25 for information.

**Report Highlights**

- Statement of remuneration and expenses paid to Members of Council for 2024.
- Statement of remuneration and expenses paid to members of the Committee of Adjustment for 2024.
- Annual disclosure of this information reflects our commitment to transparency and accountability while fulfilling our statutory obligation under the *Municipal Act, 2001*.

**1. Purpose:**

The purpose of this report is to comply with statutory and disclosure requirements of Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25 in respect of the 2024 remuneration and expenses paid to members of Council and its Committees and Local Boards.

**2. Background:**

The reporting of the compensation for members of Council and Council appointed Committees is legislated per the Municipal Act, 2001.

Section 284(1) of the *Municipal Act, 2001* requires that:

“The Treasurer of each municipality shall in each year on or before March 31st provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to:

- a) Each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- b) Each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause a); and
- c) Each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her service as a member of the body.”

Section 284(2) of the *Municipal Act, 2001* requires that the statement identify the By-law under which the remuneration or expenses were authorized to be paid.

Accordingly, the attached itemized statements are submitted disclosing remuneration and expenses for each member of Council, and each appointed member of the Town’s Committees for the year ended December 31, 2024.

### **3. Analysis:**

#### **3.1 Remuneration paid to Members of Council in the Town of Whitchurch-Stouffville**

The annual Statement of Remuneration summarizes the remuneration paid to Members of Council in 2024 (Attachment 1).

##### Salary, Benefits, and Car allowance

Salaries, benefits, and car allowance are paid to the members of Council in accordance with the By-Law No. 2022-135-EM for Council Remuneration for 2022-2026 Term of Council, amended by By-Law No. 2023-153-EM.

Details have also been provided for payments to the Town of Whitchurch-Stouffville’s Regional Councillor (Mayor) on behalf of the Regional Municipality of York under the terms of a Joint Service Agreement. Although this information is not required to be reported by the local municipality, it’s included in this report for continuity and comparison purposes.

Benefits include the employer’s share of statutory benefits, pension benefits, and group insurance benefits (health, dental etc.).

### **3.2 Expenses for Members of Council**

Attachment 2 includes expenses for each member of Council for the year ended December 31, 2024.

In accordance with Administrative Procedure No. 54, Mayor and the Councillors may spend up to the limit of their approved Public Relations budget on activities relevant to their responsibilities as a Member of Council, at their own discretion. These expenses may be paid by the member and reimbursed by the Town or paid directly by the Town on behalf of the member. Although the Act requires only the amounts reimbursed to the members to be disclosed, for continuity and completeness purposes we have included the total public relations expenses.

### **3.3 Remuneration and Expenses paid to Appointed Members of Committees and Local Boards**

Attachment 3 includes remuneration and expenses paid to any appointed member of a Committee of Council in respect of their services as a member of a Committee.

By-law No. 2024-117-RE being a By-Law to govern the organization, proceedings, and administration of Council Appointed Committees for 2022-2026 Term of Council, provides authorization for payments to the members of the Council Appointed Committees. In 2024 remuneration and expenses have been paid to the members of the Committee of Adjustment.

## **4. Options:**

### **4.1 Option A (Recommended)**

None.

## **5. Financial Implications:**

All 2024 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with Town By-laws and policies and were within the approved 2024 operating budget.

## **6. Broader Intergovernmental Impacts and/or Considerations:**

None.

## **7. Communication:**

None.

## **8. Alignment with Strategic Plan:**

1. Good Governance  
Provide Good Governance

## **9. Attachments:**

Attachment 1 - Statement of Remuneration for Mayor and Council for the year ended December 31, 2024

Attachment 2 - Statement of Expenses for Mayor and Council for the year ended December 31, 2024

Attachment 3 - Statement of Remuneration and Expenses for the Appointed Members of Committees for the year ended December 31, 2024

## **10. Related Reports:**

None.

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**For further information on this report, please contact: Jeremy Harness,** Commissioner of Finance / Treasurer at 905-640-1910 or 1-855-642-8697 ext. 2243 or via email at [jeremy.harness@townofws.ca](mailto:jeremy.harness@townofws.ca)