

Town of Whitchurch-Stouffville Deputation Request Form

The public may request to make a deputation before Council to address matters regarding a report on the agenda **or** a matter relating to community interest or Town business that is not on the agenda and has not been considered within the **six (6) months prior to the requested date of Deputation.**

Deputation requests for items **not** related to a report on the agenda, must be submitted no later than noon (12 p.m.) on the Monday, nine (9) days prior to the meeting.

Deputation requests for items relating to a report on the agenda, must be submitted by 9 a.m. on the day of the meeting.

For additional information or clarification, please contact councilmeetings@townofws.ca.

[Click here for a printer-friendly version of the Deputation Form.](#)

Contact Information

First Name: *

Last Name: *

Street Number and Name: *

Postal Code: *

City/Town *

Province/Territory: *

Phone: *

Email Address: *

Deputation Information

Council Meeting Date: *

Subject: *

Agenda Item Number:

Full name of Spokesperson and Name of Group or Person(s) being Represented:

Brief Summary of Issue or Purpose of Delegation: *

Have you been in contact with a Town staff or Council member regarding your matter of interest? *

- Yes
- No

Full name of Town staff or Council member with whom you spoke: *

Date: *

Please indicate if you will be providing your deputation in-person or electronically: *

- In Person
- Electronically

I have a presentation file(s): *

- Yes
- No

When will you submit your presentation? *

- Now
- Later

My presentation file(s): *

I acknowledge that the Procedural By-law permits 5 minutes for Deputations. *

- I agree
- I disagree

Please Note: By clicking "I Disagree", your request will not be valid.

Thank You for submitting a Deputation Request Form.

You will be contacted by the Town to confirm the details of your request. For additional information or clarification, please contact councilmeetings@townofws.ca.